

Recruitment requirements for the position of Head of the Drilling Project Implementation Group

I. Information about the vacant position

1.	Title of the vacant position	Head of the Drilling Project Implementation Group
2.	Title of the structural division	Deputy Chairman of the Board for Geology
3.	The employee's direct supervisor	Deputy Chairman of the Board for Geology
4.	Availability of subordinates (<i>number, position</i>)	Subordinated to more than 5 employees, including employees of departments involved in the drilling process
5.	Tasks and functional responsibilities	<ul style="list-style-type: none"> - To carry out work on the implementation of the established drilling plan, to participate in the development of long-term and current drilling plans and tasks for further improvement of the drilling process. - Systematically monitor the implementation of plans and operational schedules for the construction of wells. To study, generalize and share best practices in drilling. - To monitor the optimal consumption of materials, safe operation and serviceability of drilling equipment. - Develop measures to increase commercial speeds, drilling quality and reduce the cost of well construction. - Participate in the development of technical documentation and carry out its adjustment in connection with changes in the technology of well wiring. - Participate in the preparation of annual and current applications for material and technical support of drilling operations. - Monitor compliance with the rules and regulations of labor protection, fire safety, electrical safety, industrial safety, etc.

II. Requirements for the candidate

1.	Age (from ... to...)	Aged from 30 to 50
2.	Gender	Any (preferably male)
3.	Place of residence	Any

4.	Education (degree)	Higher education
5.	Academic specialization	Oil and gas business/ Drilling of oil and gas wells/Engineering
6.	Work experience	<ul style="list-style-type: none"> - Work experience for at least 10 years in oil and gas industry; - Work experience in a large international company; - Work experience in an international company in a managerial position for at least 5 years; - Work experience related to well design and planning; - Experience with using software for engineering calculations.
7.	Specialized skills	<ul style="list-style-type: none"> - Having the technology of well construction in difficult geological conditions; - High-quality and timely execution of assigned tasks and instructions of the management; - Competence, responsibility, professionalism.
8.	Language skills	Fluent in Russian and English;
9.	Computer skills	Confident PC user (MS Office);
10.	Driving license (<i>availability, category</i>)	Not mandatory

III. Terms of cooperation

1.	Employment form <i>(in the office/remotely, part-time/full-time, on staff/ under a civil contract, fixed-term contract/indefinite contract, part-time work, etc.)</i>	In the office/business trip, full employment, under a civil contract <i>(for 12 months with extension)</i>
2.	Work schedule <i>(starting time, ending time, working hours per week, off-days)</i>	In accordance with the working schedule of Administrative management of the personnel of "Uzbekneftegaz" JSC
3.	Overtime work	In accordance with the requirements of the project.
4.	Trial period	3 months
5.	Business trips <i>(often, rarely, sometimes, never)</i>	In accordance with the requirements of the project and by order of the Company's management.

IV. Additional requirements

1.	Certificates	International certificates for professional development
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2.	Having a foreign passport / sticker	Not mandatory
3.	Personal qualities	<ul style="list-style-type: none"> - High level of analytical thinking; - Result orientation, innovativeness, enthusiasm; - High consistency and flexibility of thinking, consistency of work; - High efficiency and motivation for results; - Ability to work with a team; - Working in multitasking mode; <i>*evaluated during the interview</i>
4.	Preferable industries	Oil and gas industry, Energy.
5.	Search restrictions (<i>which candidates will not be considered</i>)	Not meeting the above requirements

**Deputy Head
of Transformation Department**

R. Mamayusupov