

Recruitment requirements for the position of Deputy Head of the Department of Hydrocarbon Production - Production and Processing Advisor

I. Information about the vacant position

1.	Title of the vacant position	Deputy Head of the Department of Hydrocarbon Production - Production and Processing Advisor
2.	Title of the structural division	Company Management
3.	The employee's direct supervisor	Head of the Department of Hydrocarbon Production - Production and Processing Advisor
4.	Availability of subordinates (<i>number, position</i>)	-
5.	Tasks and functional responsibilities	<ul style="list-style-type: none"> - Consulting when making decisions on hydrocarbon production issues; - Development of methodology for the management of hydrocarbon production facilities; - Coordination and control over the implementation of a set of measures in the development of deposits aimed at the rational use of the subsoil in accordance with the current regulatory documents; - Organization and management of projects for the construction of oil and gas treatment facilities, including turnkey construction; - Management of the analysis and evaluation of the economic efficiency of projects. - Selection, implementation, support and development of an information system for planning work on major well repairs; - Determination of the most optimal options for field exploration in order to achieve the Company's goals; - Analysis and evaluation of the work performed on field modeling and the quality of well capital repairs; - Assistance in the creation of a system for monitoring production indicators and a summary of indicators "plan with fact"; - Management and coordination of work on automation and optimization of processes; - Supervision of the state of the system's operability, identification of bottlenecks that prevent optimal selection of production parameters; - Ensuring compliance with the Company's policies and procedures; - Assistance in organizing activities to improve actual production indicators (Flow rate, Pressure);

		- Monitoring the performance of all works in accordance with approved technical specifications, concluded contracts and projects;
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II. Requirements for the candidate

1.	Age (from ... to...)	Aged from 30 to 50
2.	Gender	Any
3.	Place of residence	Any
4.	Education (degree)	Higher education
5.	Academic specialization	- Management/ Exploration of oil and gas fields
6.	Work experience	<ul style="list-style-type: none"> - Work experience in a large international company; - Work experience in an international company as a management advisor for at least 3 years; - Work experience in an international company in a managerial position of at least 10 years; - Work experience of at least 5 years in the field of field exploration and production of hydrocarbons; - Experience in projects on transformation and/or automation of the production performance control system; - Experience in the field of hydrodynamic modeling of deposits;
7.	Specialized skills	<ul style="list-style-type: none"> - Project management - Control over the execution of decisions of the Company's management - Result orientation - Ability to conduct statistical analysis - Understanding the basic concepts in the formation of targets to achieve planned production indicators; - Experience in controlling the Company's operational activities. - Competence, responsibility, professionalism;
8.	Language skills	- Fluent in Russian and English

9.	Computer skills	- Confident PC user (Microsoft Office, Petrel, 1C-Management);
10.	Driving license (<i>availability, category</i>)	Not mandatory

III. Terms of cooperation

1.	Employment form (<i>in the office/remotely, part-time/full-time, on staff/ under a civil contract, fixed-term contract/indefinite contract, part-time work, etc.</i>)	In the office, full employment, under a civil contract (<i>for 12 months with extension</i>)
2.	Work schedule (<i>starting time, ending time, working hours per week, off-days</i>)	In accordance with the working schedule of Administrative management of the personnel of "Uzbekneftegaz" JSC
3.	Overtime work	In accordance with the requirements of the project.
4.	Trial period	3 months
5.	Business trips (<i>often, rarely, sometimes, never</i>)	In accordance with the requirements of the project and by order of the Company's management.

IV. Additional requirements

1.	Certificates	-
2.	Having a foreign passport / sticker	Not mandatory
3.	Personal qualities	- High level of analytical thinking; - Result orientation, innovativeness, enthusiasm; - High consistency and flexibility of thinking, consistency of work; - High efficiency and motivation for results; - Ability to work with a team; - Working in multitasking mode; <i>*evaluated during the interview</i>
4.	Preferable industries	Energy; Light/Heavy industry;
5.	Search restrictions (<i>which candidates will not be considered</i>)	Not meeting the above requirements