

## Recruitment requirements for the position of Deputy Head of Geology Department - Geology Advisor

### I. Information about the vacant position

1.	Title of the vacant position	Deputy Head of Department for Geology - Advisor for Geology
2.	Title of the structural division	Company Management
3.	The employee's direct supervisor	Head of Geology Department
4.	Availability of subordinates ( <i>number, position</i> )	-
5.	Tasks and functional responsibilities	<ul style="list-style-type: none"> <li>- Consulting when making decisions on geological exploration (exploration);</li> <li>- Analysis of the Company's mineral resource base, preparation of proposals for its expansion and strengthening;</li> <li>- Participation in the development of annual mining plans (programs), medium- and long-term development strategies of the Company;</li> <li>- Analysis of the implementation of the interaction of the hired organizations on the issues of ensuring exploration;</li> <li>- Preparation of proposals and taking measures to improve the organization in terms of exploration;</li> <li>- Consulting and preparation of proposals for advanced training of geological specialists;</li> <li>- Participation in the selection and placement of personnel;</li> <li>- Analysis of the control of compliance with the current regulatory legal acts of environmental, sanitary and other bodies exercising supervision, labor protection rules, fire protection rules;</li> <li>- Consulting when taking measures to improve the organization of labor, production and management of exploration field and cameral work;</li> </ul>

### II. Requirements for the candidate

1.	Age (from ... to...)	Aged from 30 to 50
2.	Gender	Any
3.	Place of residence	Any
4.	Education (degree)	Higher education
5.	Academic specialization	- Oil and Gas Geology/ Geophysics
6.	Work experience	- Work experience in a large international company;

		<ul style="list-style-type: none"> <li>- Work experience in an international company in a managerial position for at least 3 years;</li> <li>- Work experience of at least 10 years in the field of geology and geophysics;</li> <li>- Experience in exploration projects;</li> <li>- Work experience of more than 5 years as a chief geologist or deputy chief geologist at oil and gas industry enterprises;</li> </ul>
7.	Specialized skills	<ul style="list-style-type: none"> <li>- Having the knowledge of the requirements of international standards for the calculation and accounting of stocks;</li> <li>- Having the knowledge of regulatory legal acts of environmental, sanitary and other bodies exercising supervision, labor protection rules, fire protection rules;</li> <li>- Full in-depth understanding of geological exploration;</li> <li>- Experience in monitoring the implementation of exploration;</li> <li>- Competence, responsibility, professionalism;</li> </ul>
8.	Language skills	<ul style="list-style-type: none"> <li>- Russian;</li> <li>- English;</li> </ul>
9.	Computer skills	<ul style="list-style-type: none"> <li>- A confident PC user (MS office, etc.);</li> </ul>
10.	Driving license ( <i>availability, category</i> )	Not mandatory

### **III. Terms of cooperation**

1.	Employment form <i>(in the office/remotely, part-time/full-time, on staff/ under a civil contract, fixed-term contract/indefinite contract, part-time work, etc.)</i>	In the office/business trip, full employment, under a civil contract <i>(for 12 months with extension)</i>
2.	Work schedule <i>(starting time, ending time, working hours per week, off-days)</i>	In accordance with the working schedule of Administrative management of the personnel of "Uzbekneftegaz" JSC
3.	Overtime work	In accordance with the requirements of the project.
4.	Trial period	3 months
5.	Business trips <i>(often, rarely, sometimes, never)</i>	In accordance with the requirements of the project and by order of the Company's management.

### **IV. Additional requirements**

1.	Certificates	Certificates from "Schlumberger", "DeGolyer & MacNaughton" or others.
2.	Having a foreign passport / sticker	Not mandatory

3.	Personal qualities	<ul style="list-style-type: none"> <li>- High level of analytical thinking;</li> <li>- Result orientation, innovativeness, enthusiasm;</li> <li>- High consistency and flexibility of thinking, consistency of work;</li> <li>- High efficiency and motivation for results;</li> <li>- Ability to work with a team;</li> <li>- Working in multitasking mode;</li> </ul> <i>*evaluated during the interview</i>
4.	Preferable industries	Energy; Light/Heavy industry;
5.	Search restrictions ( <i>which candidates will not be considered</i> )	Not meeting the above requirements